

DOG & DUCK

The Dog & Duck Ale House is one of Adelaide's newest bar / pub opening Late February 2007. Named after an English pub found in the heart of the beautiful Kent countryside in the village of Plucks Gutter. With the contemporary English décor & bar boasting range of beers - real ales & numerous others in the fridges, boutique wines - numerous by the glass & an extensive range of spirits, there is always a choice.

The Dog & Duck has old world appeal with modern facilities in addition to the black, white & red interior to compliment the wooden floors. It has become a favourite for both locals and visitors to Adelaide's West End.

Contact to organise all your details

Phone: 8410 0949

Email: wal@dogandduck.com.au

wal@dogandduck.com.au



IF FOUND PLEASE RETURN TO:
125-127 HINDLEY ST
ADELAIDE 5000



Welcome to the Dog & Duck Alehouse

To assist you in planning your function, we have provided some suggestions below of things you may need to consider providing you & your guests the perfect night out!



- **SPEECHES** – When will you have them? Consider them after the main course or before dessert. Remember on Friday nights our DJ downstairs starts at 10pm & on Saturday nights starts at 9pm. Just prior to this may be a perfect time to have them.
- **CAKE** – Unfortunately we do not make cakes here at the hotel, however we would be more than happy to recommend some great places in our surrounding area. Cakes can be brought in the afternoon of your function and can be stored in our fridge. Cakage fees do apply – see staff for details.
- **PRESENTS** – Would you like a present table? Presents can be left with us to be picked up the next day; however we do not accept any responsibility for loss or damage of any items.
- **DECORATIONS** – You may decide to BYO, if so when will they be delivered? We would be more than happy to organise decorations for you at a small fee. We suggest less is more as our function rooms are full of their own character.
- **MUSIC** – you may use our in-house music until the DJ starts at 9pm / 10pm, or may prefer to organise a specific DJ at your own cost. Volume will be at the discretion of the Dog & Duck.
- **TABLE PLAN** – How would you like your room set up? U shape or rectangle. Please let us know or discuss options with our staff.
- **TIMING** – It is a good idea to have an idea of how and when you would like your function to run. For example when you would like your platters brought to you? What time do you want entrée, main & dessert served?
- **AFTER THE PARTY** – Don't forget that we have a few options for after function entertainment. Our nightclub is open until 5am.

Remember this function pack & ideas are a guideline of what we can provide for your special event. Nothing is set in stone. If you have any special requests we will be more than happy to consider.

Room

Board Room	70 people standing or 50 people seated
Mezzanine Area	100 people standing or 40 people seated
Dining Room	120 people standing or 80 people seated

All 18th Birthday Parties will be charged a \$200 room hire fee.

All functions in the Board Room can be exclusive till 12 midnight. Functions in the Mezzanine can be exclusive till 12 midnight on Friday nights and till 9 pm on Saturday nights.

After 9pm your guests are welcome to stay & party without having to pay any entry fee. Minors (under 18's) must leave by 9pm, as the room becomes part of our normal nightclub. All guests will be required to dress & behave in the manner required by the Dog & Duck.

Security

Security for upstairs can be provided for \$40 per hour per guard (only recommended after 8pm). If it is an 18th Birthday 1 security is included in room hire an extra security guard could be required for 3 hours & is to be paid for when you pay the deposit. The hotels decision will be final in the event of unruly or anti-social behaviour by guests.

Drink Package

\$28 Per Person	3 hour duration
Tap beer	Coopers Pale Ale Tooheys New / Extra Dry Hahn Super Dry Hahn Premium Light
Dog & Duck Wines	Red – Cabernet Sauvignon or Shiraz White – Sauvignon Blanc – Sparkling – Brut NV
Soft Drinks & Juices	

OR

Run a BAR TAB with all guests issued with armbands (minimum \$500 applies). Spirits can be included or excluded in accordance with your wishes. All BAR TAB's are to be paid with cash or EFTPOS before any liquor is served. Extensions of your BAR TAB are also to be prepaid.

BYO wines will attract corkage of \$10 per bottle.



DOG & DUCK

Platter Menu



Spicy Battered Wedges with sour cream & sweet chilli	\$35
Assorted Pizza Bites (25 pieces)	\$40
Asian Platter Vegetarian Samosas, Mini Spring Rolls, Mini Dim Sim & Won tons with sticky soy and sweet chilli sauce (50 pieces)	\$40
Auzzie Platter Party sausage rolls, pies, pasties & meatballs With tomato sauce (30 pieces)	\$40
Arancini (Risotto balls 20 pieces)	\$45
Antipasto Platter Smallgoods, char grilled vegetables, marinated olives, cheese, dips & flat bread	\$70
Chicken Satay's with a peanut & chilli sauce (2 p/p)	\$60

Please advise us of any dietary requirements, e.g. gluten free, vegetarians etc. or allergies so we can make the appropriate arrangements to your menu.

TERMS AND CONDITIONS

CONFORMATION

Confirmation of a function booking must be made with a deposit within 7 days of the original reservation (room hire plus any additional costs for security). The Dog & Duck will hold a tentative reservation for a maximum of one week, thereafter management reserve the right to cancel the booking and allocate the venue to another client if confirmation is not received.

DEPOSIT

Deposits are charged according to the room & food required for that function.

Board Room \$150

Mezzanine Area \$250

ALL PRICES ARE SUBJECT TO CHANGE

FINAL NUMBERS

Anticipated final numbers are requested 7 days prior to the function date. Final numbers are required 3 clear working days prior to your event. This final number will represent the minimum number of guests for which you will be charged.

MENU

Details must be finalised at least 4 days prior to the function so our chefs can assure the quality and availability of food. Special dietary requirements, e.g. gluten free, vegetarians etc. should also be communicated 4 days prior.

COMMENCEMENT AND VACATING VENUE

The organiser agrees to begin the function and vacate the room at the scheduled times agreed upon.

COMPLIANCE

It is understood that the organiser will conduct the function in an orderly manner in full compliance with Dog & Duck and all laws. The management reserves the right to exclude or eject any objectionable persons from Dog & Duck without liability.

RESPONSIBILITY

Organisers are financially responsible for any damages / breakages sustained to Dog & Duck by the organiser, organiser's guests, invitees or other persons attending the function. The Dog & Duck will not accept any responsibility for the damage or loss of merchandise left prior to the function.

AUDIO VISUAL EQUIPMENT

Organisers are financially responsible for any damage / breakage of equipment owned by Dog & Duck or sub-hired by Dog & Duck on behalf of the organisers.

DISPLAYS AND SIGNAGE

Nothing is to be nailed, screwed or adhered to any wall or other surface or part of the building unless previously arranged.

PAYMENT

All accounts are to be settled prior to, or on the day of the function unless by prior arrangement. Personal cheques will only be accepted with prior notice and in accordance with our banking requirements.

CANCELLATION

In case of cancellation, Dog & Duck will refund the deposit up to 30 days prior to the function. Within 30 days of the function we will retain the deposit as compensation for lost business.

I / We the undersigned hereby agree to adhere to the booking conditions listed above at the Dog & Duck

Name _____ Date _____
Address _____ Postcode _____
_____ Phone _____
Signature _____

Deposit Paid _____ Paid by – Cash / Cheque / Credit Card

Please tick if you do not wish to be contacted for future special events or functions.